

From: [Cody, Emily](#)
To: [Stephens, Gabrielle](#); [Paulsen, Kris](#); [Meltz, Richard](#); [Kurtz, Marcus](#)
Cc: [Romero, Eugenia](#); [Coleman, Mathew](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#); [Cody, Emily](#)
Subject: History of Art/International Studies 3905
Date: Thursday, May 12, 2022 1:20:00 PM
Attachments: [image001.png](#)

Good afternoon,

On Thursday, April 28, and Tuesday, May 3, (respectively), the Arts and Humanities 2 and Social and Behavioral Sciences Panels of the ASC Curriculum Committee reviewed the course proposal for History of Art/International Studies 3905. Please find below the Panels' feedback for this proposal. {N.B. **Contingencies (bolded)** require revision and resubmission to the Panel chair, while *recommendations (italicized)* or comments are suggestions from the Panel that an instructor can implement at their discretion when the course is taught.}

The A&H2 Panel unanimously approved the request with **one (1) contingency** and *three (3) recommendations*:

- **CONTINGENCY: The Panel requests that the department seek concurrence from the Department of Theatre, Film, and Media Arts.**
- *RECOMMENDATION: The Panel recommends double-checking the syllabus document for any language leftover from the online version of the course. For example, on pages 5 and 6, respectively, there are references to the "pace of online activities" and aspects of direct instruction occurring "through Zoom."*
- *RECOMMENDATION: The Panel notes that the syllabus should include a small narrative description of how the class intends to meet the goals and ELOs for the Lived Environments theme. The Themes Panel will send this back to the department as a contingency because the full listing of the goals and ELOs and an explanatory paragraph are required syllabus items; the Panel strongly recommends that the department make these revisions prior to review at the Themes Panel. The complete list of goals and ELOs is available here: <https://oaa.osu.edu/ohio-state-ge-program>*
- *RECOMMENDATION: The Panel strongly recommends underscoring in the syllabus how team-teaching will influence the way that the course unfolds; for instance, one place the instructor might elaborate on the team-teaching features of the class is in the "how this course works" section.*

The SBS Panel unanimously approved the request with **two (2) contingencies**, *four (4) recommendations*, and one (1) comment:

- **CONTINGENCY: On pages 2 and 3, please add an explanatory paragraph to the GE section detailing how the class intends to meet the goals and ELOs for both the Lived Environments theme.**
- **CONTINGENCY: Please clarify how the course's family and medical leave policy relates to the attendance policy.**
- *RECOMMENDATION: The Panel recommends adding more categories for what qualifies as a valid excused absence, such as jury duty, active military service, etc.*

- *RECOMMENDATION: On page 4, in the chart under the “how your grade is calculated” subheading, the Panel suggests indicating how many of each assignment make up a section (e.g. “Weekly Written Responses” count for 40 points; 4 responses total worth 10 points a piece).*
- *RECOMMENDATION: The Panel recommends removing references to Zoom and any other language that implies the course takes place in an online rather than in-person format.*
- *RECOMMENDATION: Are the final presentations a graded or ungraded assignment? The Panel suggests clarifying this information on page 4 of the syllabus, as well as forefronting the information about the final presentation earlier on in the document.*
- *COMMENT: The Panel's members note that the term "developing world" has fallen out of favor with social scientists, and thus recommend the use of alternate terminology.*

I will return History of Art/International Studies 3905 to the department queue via curriculum.osu.edu in order to address the Panels’ requests.

Should you have any questions about the feedback of the Panels, please feel free to contact Eugenia Romero, Mat Coleman (faculty Chairs of the A&H2 and SBS Panels [respectively]; cc’d on this e-mail), or me.

Best,
Emily



Emily K. Cody, Ph.D.

Curriculum and Assessment Assistant

ASC Curriculum and Assessment Services The College of Arts and Sciences

306 Dulles Hall, 230 Annie and John Glenn Ave., Columbus, OH 43210

614-247-9106 Office

cody.50@osu.edu / asccas.osu.edu

Pronouns: she/her/hers / Honorific: Dr.